






Approval of Medical Leaves and the Leave of the Patient's Companion

This service allows the approval of medical leaves and the companion's leave for employees working in the UAE government sector. It applies on medical leaves exceeding 5 working days and issued by licensed health facilities in the UAE, as well as medical leaves and the companion's leave issued by health facilities outside the UAE.

 Department Name Public Health	 Sector Public Health	 Main Service Sick leave and medical reports	 Service Code 110-10-027-000
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 Service Classification Transactional	 Variation / Auxiliary Variation	 Service Type Government to Customer
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Service Process

- 01 Login to the MOHAP website or smart app using the UAE PASS.
- 02 Fill in the leave and medical report details and attach the required documents.
- 03 Receive approved sick leave online from MOHAP website or mobile application (for download or printing).



Required Documents

- The medical report meets the prescribed requirements



Requirements & Conditions

In the case of medical leaves issued by a licensed medical facility in the UAE:

- The medical leave should be attested through the "Attestation of Medical Leaves and Reports" service. After completing the request and paying the attestation fees, the user submits the request through the system and attach the medical report that has the same issuance date for the sick leave certificate including the medical diagnosis and dates of admission and discharge from the medical facility.

In the case of medical leaves issued from outside the UAE - at the expense of a government entity:

- Submit a To Whom It May Concern certificate issued by the government entity that sponsored the patient's treatment abroad, stating the patient's name as well as the beginning and end dates of the travel for the treatment.
- Submit a medical report with the patient's name, attested by the UAE Embassy in the country of treatment, including the medical diagnosis and dates of admission and discharge from the medical facility.
- Submit a To Whom It May Concern certificate issued from the UAE Embassy in the country of treatment, stating the patient's name, the beginning and end dates of the treatment, and the name of the government entity that sponsored the treatment abroad.
- Provide a copy of the exit and entry stamps from and to the UAE airports or a copy of an e-statement of entry and exit movements from the Federal Authority for Identity and Citizenship mobile app.

In the case of medical leaves issued from outside the UAE - at the patient's own expense:

- Submit a medical report with the patient's name, attested by the UAE Embassy in the country of treatment, including the medical diagnosis and dates of admission and discharge from the medical facility.
- Submit a To Whom It May Concern certificate from the UAE Embassy in the country of treatment, stating the patient's name, the beginning and end dates of the treatment, as well as a note mentioning that the patient is traveling at his own expense.
- Provide a copy of the exit and entry stamps from and to the UAE airports or a copy of an e-statement of entry and exit movements from the Federal Authority for Identity and Citizenship mobile app.

In the case of a patient's companion leave outside the UAE - at the expense of a government entity (UAE citizen employee):

- Submit a To Whom It May Concern certificate issued by the government entity that sponsored the patient's treatment abroad, stating the patient's name, the companion's name, as well as the beginning and end dates of the travel for the treatment.
- Submit a medical report with the patient's name, attested by the UAE Embassy in the country of treatment, including the medical diagnosis and dates of admission and discharge from the medical facility.
- Submit a To Whom It May Concern certificate issued by the UAE Embassy in the country of treatment, stating the patient's name, the companion's name, the beginning and end dates of the treatment, as well as the name of the government entity that sponsored the patient's treatment abroad.
- Provide a copy of the companion's passport showing the exit and entry stamps from and to the UAE airports or a copy of an e-statement of entry and exit movements from the Federal Authority for Identity and Citizenship mobile app.

In case of a patient's companion leave outside the UAE - at the patient's own expense (UAE citizen employee):

- Submit a medical report with the patient's name, attested by the UAE Embassy in the country of treatment, including the medical diagnosis and dates of admission and discharge from the medical facility.
- Submit a To Whom It May Concern certificate issued by the UAE Embassy in the country of treatment, stating the patient's name, the companion's name, the beginning and end dates of the treatment, as well as a note mentioning that the patient is traveling at his own expense.
- Provide a copy of the companion's passport showing the exit and entry stamps from and to the UAE airports or a copy of an e-statement of entry and exit movements from the Federal Authority for Identity and Citizenship mobile app.

Service Channels



MOHAP Website: www.mohap.gov.ae



MOHAP Smart App

Resources

- User Manual - Attestation of Medical Leaves and Reports
- Attestation of Medical Leaves and Reports

FAQs

1. What is the fee for approval of sick leave and companion's leave?

The service is free.

2. Does this service apply to employees working in the private sector?

No, it doesn't.

3. What can I do if I am not satisfied with the decision of the medical committee?

If the customer is not satisfied with the decision of MOHAP's medical committee, he can file a grievance against the decision and submit it to the competent medical committee according to the employee's place of work.



Average Service Time
14 working days



Payment channels
None - The service is free



Target Audience
Patients and their companions of all age groups working in the government sector



Service Locations

- MOHAP Website www.mohap.gov.ae
- MOHAP Smart App



Related Services
This service is linked to 'Attestation of Medical Leaves and Reports' service



Service Bundle
This service is not linked to any bundles



Contact Details

Email
info@mohap.gov.ae

Call Center
80011111



Service Fees

Free

Sustainable Development Goals



Notes

- In case of medical reports, this service will be limited to leaves that exceed the duration of 5 days.